

www.womensupportnetwork.ca  
1110 Stellar Drive, Unit/Bureau 109  
Newmarket, Ontario L3Y 7B7  
Tel/Tél. : 905.895.3646  
Fax/Télé. : 905.895.6542

Crisis Line/Ligne d'aide :  
905.895.7313  
1.800.263.6734



women's support network  
of york region

Réseau de soutien pour les femmes  
de la région de York

## Job Posting

*WSN is the rape crisis/sexual assault centre in York Region. We are dedicated to providing free, confidential services for women who have experienced sexual violence and commercial sexual exploitation for the purpose of human trafficking.*

### Job Title: Sexual Violence Trauma Counsellor

**Terms:** Full-time, 37.5 hours weekly, including occasional evenings and weekends

**Salary:** \$48,750.00 to \$58,750.00 per annum + benefits

### Major Responsibilities:

- Providing counselling and emotional support to survivors of sexual violence; assists survivors to assess their situation, particularly with reference to their safety; provides information and assistance in naming appropriate strategies; provides information and referral to appropriate community resources.
- Planning, developing and co-facilitating support groups or workshops for survivors.
- Acting as an advocate and resource person for the agency on issues of sexual violence; providing accompaniment as required.
- Coordinating client case conferencing or management with other service providers and advocacy (ie. legal, housing, social services).
- Provide all services from an integrated feminist, anti-colonial, anti-racist and anti-oppression framework.
- Provide for practical needs for survivors, such as hygiene products, transportation, clothing and grocery support;
- Respond to calls on WSN's 24-hour crisis line and new integrated online chat and SMS platform during business hours;
- On a 1-week rotational basis, perform the role of staff back-up for volunteers responding to calls on WSN's 24-hour crisis line.
- Maintaining records of all services and submitting monthly statistics as per the WSN counselling program guidelines.
- Other duties as assigned.

### Qualifications:

- A strong understanding of sexual violence from an integrative, feminist, anti-colonial, anti-racist, anti-oppression, trauma-informed perspective;
- Minimum of 3 years of experience providing supportive counselling (face to face and crisis line) to women with complex needs who have experienced sexual violence, childhood sexual abuse and incest;

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- Minimum of 3 years of experience co-facilitating women's support groups and designing group curriculum materials;
- Demonstrated knowledge of relevant legislation (i.e. Child and Family Services Act) and Regional services for referral purposes;
- Demonstrated experience working with diverse staff, community partners and survivors from marginalized communities;
- Demonstrated ability to work independently with minimal supervision;
- Excellent communication (verbal and written), organization, time management and interpersonal skills;
- Excellent computer skills, including ability to use MS Office (Excel, Word, PowerPoint) and proficiency in Google Suite (including Gmail and Google docs);
- Proficiency in working with client management software;
- A valid driver's license, car and insurance for travel to offsite counselling appointments in the community is required;
- A second language other than English and French is an asset; Bilingualism is an asset;
- Related post-secondary education or equivalent.

**This position will remain open until filled.**

Please submit a cover letter and resume to:

Shannon Seeraj at [sseeraj@womenssupportnetwork.ca](mailto:sseeraj@womenssupportnetwork.ca)

Only applicants selected for an interview will be contacted. WSN is committed to a staff team that reflects the diversity within the community. We encourage Indigenous, Black, women of colour, immigrant women, differently abled, francophone, lesbian, bisexual and trans women to apply.